

REQUEST FOR EXPRESSION OF INTEREST

11 June 2020

REQUEST FOR EXPRESSION OF INTEREST (EOI) - HQ20NF120-EOI **FOR THE AWARD OF LONG-TERM AGREEMENTS FOR ENGINEERING DESIGN SERVICES**

Closing on 03 July 2020, at 16:00 hrs CET (Rome Time)

A. Background

1. The United Nations World Food Programme hereinafter referred to as the "WFP", with its Headquarters located in Via C.G. Viola, 68/70, 00148 Rome, Italy is the leading humanitarian organization saving lives and changing lives, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience by assisting almost 100 million people in around 83 countries each year. About 17,000 people work for the organization, most of them in remote areas, directly serving the hungry poor.
2. The WFP, through WFP Engineering, intends to award multiple Long-Term Agreements (initially for 3 years) with capable suppliers for the provision of multi-disciplinary engineering services in our global regions of operation, to the benefit of the WFP and other UN agencies.
3. The selected suppliers will be required to provide a broad range of engineering design services in support of various building and infrastructure projects. A typical list of the projects that will be undertaken is provided below:
 - Warehouses & Silos
 - Office Premises
 - Residential Quarters
 - Canteens
 - Vehicular Access Roads & Bridges
 - Rural Roads
 - Airstrips
 - Port Infrastructure
 - Water Sanitation and Hygiene (WASH) Projects
 - Water Harvesting & Catchment
 - Soil Conservation
 - Irrigation Projects
4. WFP is currently investigating the market and invites eligible suppliers to express their interest in providing at least three (3) of the following services:
 - Topographical Surveys
 - Geotechnical Surveys
 - Hydrological Surveys
 - Civil Engineering Services
 - Structural Engineering Services
 - Mechanical Engineering Services
 - Electrical Engineering Services
 - Architectural Services
 - Blast Design and Seismic Analysis
 - Environmental / Sustainability Assessments
 - Cost Estimation / Quantity Surveying
 - Project Management
 - Technical Peer Review
 - Site Supervision
5. Majority of the services from this solicitation are expected to be performed in the suppliers' place of normal operations except for those services or phases that require physical presence.

B. The purpose of this EOI

6. The purpose of this request for EOI is to identify suppliers with verified technical and financial capacity and able to deliver the above-mentioned services at the required standards. Eligible suppliers will be invited to participate in a forthcoming tender process for the Long Term Agreements for Engineering Design Services.
7. Eligibility to participate in the tender will be determined on the basis of the evaluation of a [Preliminary Capacity Questionnaire](#).
8. After the deadline for submission of responses has passed, WFP will evaluate responses received and will notify eligible participants of the outcome of the evaluation.

C. Minimum Qualifications

9. Interested suppliers must meet the following minimum qualifications:
 - a. Must have experience in providing multi-disciplinary engineering services for over 10 years.
 - b. Must be able to provide multi-disciplinary engineering services under one contractual agreement. A minimum of three (3) services identified in point #4.

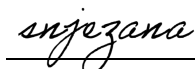
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- c. Must have experienced professionals who are registered with internationally recognized professional regulatory bodies. Lead professionals must have over 10 years of post-registration experience.
- d. Must hold a valid of Professional Indemnity insurance cover.
- e. Must have a documented quality control system or certification.
- f. Must have capacity to provide engineering services in 2 or more of the countries of WFP operations (<https://www.wfp.org/countries>).

D. How to prepare and submit your Expression of Interest

10. To participate in the pre-qualification exercise, companies are required to **complete all sections** of the [Preliminary Capacity Questionnaire](#) available online at this link:
<https://forms.office.com/Pages/ResponsePage.aspx?id=rtkqRtnXBkK4dHGx4HI3byGjajvUy59Fqfg0ldWVITBURFpWQkEzUjFKOUZMTENUVJBRDJOR0JMRCQIQCN0PWcu>
and also submit copies of the following documents in pdf format via email:
 - Proof of Legal of Registration, e.g. Registration Certificate
 - Registration Certificates of Key Professional Staff (with over 10 years post-registration experience)
 - Professional Indemnity (PI) Insurance Cover
 - Last two years audited accounts (or alternative, assessed at WFP's discretion)
11. All supporting documentation listed above shall be prepared in accordance with the instructions provided and sent as attachments to the following email address: hq.designlta@wfp.org. The **email subject must be your company's legal name** only.
12. WFP will not consider incomplete or unsigned submissions. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to the public.
13. This is a request for an EOI. It is NOT a solicitation to undertake any particular work. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.
14. All correspondence and any contract resulting from this solicitation will be in the English language.
15. Should you have any questions please do not hesitate to contact us at HQ.tenders@wfp.org quoting the reference no **HQ20NF120**.

Yours sincerely,



Snjezana Leovac
Head, Goods and Services Procurement Unit
The United Nations World Food Programme