



International Federation of Consulting Engineers
The Global Voice of Consulting Engineers

FIDIC General Assembly Meeting 2023

Date: Sunday, 10 September 2023

GAM NOTICE, AGENDA AND MOTIONS

Date: 09 August 2023



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Notice of Meeting

Geneva, 09 August 2023
MA Letter 05_2023

Dear Members,

The purpose of this letter is to provide you with notice and details of this year's FIDIC General Assembly Meeting (GAM).

Last year, FIDIC GAM returned as in person meeting on 13 September 2022 in Geneva in hybrid mode. It was great to see all the delegates in person and online.

Considering the FIDIC Global Infrastructure Conference will be held in person in Singapore this year, the FIDIC Board agreed that 2023 GAM will also be held in Singapore in a manner that allows participation of delegates and proxies both in person and online and by using the online voting technology. 'Mi-Voice' has been designated for this purpose.

Accordingly, the FIDIC Board hereby gives notice that this year's **FIDIC General Assembly Meeting (GAM 2023)** will be held in **Singapore**, at Canning Room, Raffles City Convention Centre, 2 Stamford Rd, Singapore, 178882, on **Sunday, 10 September 2023** at **16:30 SGT** in a hybrid mode by using Zoom videoconference and online voting platform – Mi-Voice.

Registration of the appointed delegates and proxies who are attending in person **will start at 16:00 SGT on Sunday, 10 September 2023** at the **Canning Room, Raffles City Convention Centre** at the address indicated above. Registration of the appointed delegates and proxies who are attending the GAM online **will open at 16:00 SGT on the same date using the Zoom link** sent to the appointed delegates and proxies.

As agreed at the last GAM in 2022, voting on agenda items for GAM 2023 will take place using online voting platform designated for this purpose. Voting instructions on how to vote on Mi-Voice is included in this Notice as Annex 7 and will be further notified to the appointed delegates and Proxies by email.

The duly appointed delegates and proxies of FIDIC Member Associations in good standing, in accordance with Articles 8.3, 8.4 and 8.5 of the FIDIC Statutes and By-Laws will be entitled to attend and participate at the GAM and exercise voting rights using the online voting platform.

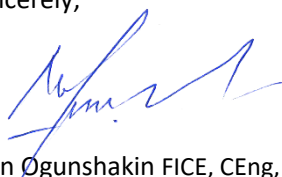
Honorary, Associate and Affiliate Members of the Federation, representatives of Individual Member Firms of FIDIC Member Associations and their staff, as well as invited observers are asked to register on the FIDIC website to attend the meeting as observers. Link for registration is provided on the FIDIC website. Please note that this year the attendance of the observers will only take place in person.

To comply with FIDIC Global Goals and Climate Change Charter for mitigating climate challenge, all written material for the GAM will be distributed to appointed delegates and proxies by email.

We hope to see many of you in Singapore this year. For those who are not able to attend the Global Infrastructure Conference and the GAM in person, we hope you will join us online to participate in our 2023 GAM.

The FIDIC President, FIDIC Board, FIDIC CEO and FIDIC Secretariat team will be in Singapore to welcome you all either in person or online.

Yours sincerely,



Dr Nelson Ogunshakin FICE, CEng, FREng, OBE
Chief Executive Officer

FIDIC General Assembly Meeting 2023

Date Sunday, 10 September 2023

The 2023 FIDIC General Assembly Meeting (GAM) will be held in accordance with the FIDIC Statutes and By-Laws. The meeting will be held at Canning Room, Raffles City Convention Centre, 2 Stamford Rd, Singapore, 178882, on Sunday, 10 September 2023 at 16:30 SGT in a hybrid mode by using Zoom videoconference and online voting platform – Mi-Voice.

Agenda

1. Welcome by the FIDIC President, and Chairperson, Anthony Barry, FIDIC CEO, Dr Nelson Ogunshakin OBE and recognition of special participants at the GAM

The President of the Federation will preside as Chairperson at the GAM.

2. Establishing quorum

In accordance with Article 8 (14) of the FIDIC Statutes, the Chairperson will announce the quorum of the GAM.

3. Minutes of the General Assembly Meeting 2022

The Minutes of the GAM 2022 are approved in accordance with the FIDIC Statutes and By-Laws as included in the GAM papers (annex 1).

4. Receipt of Annual Report 2022-2023

The FIDIC Board will move the receipt of the Annual Report 2022-2023 (annex 2).

5. Receipt of Auditors' Report and Approval of Accounts 2022

The Chairperson will invite the Chair of the Risk and Audit Committee to present the year-end results and budget. Therefore, the presentation will cover items 5 & 7 of the agenda.

After the presentation, the Chairperson will invite the delegates for any questions on the year end results.

The FIDIC Board will move the receipt of the Auditors' Report and approval of the Accounts 2022 (annex 3).

6. Appointment of Auditors

In accordance with Article 16 of the Statutes, the FIDIC board recommends appointment of BDO Geneva Office as Auditors.

7. Approval of Budget 2023-2024/Subscriptions 2024

The Chairperson will refer to the presentation by the Chair of the Risk and Audit Committee under item 5 which also includes the revised budget for 2023.

On the basis that there are no further questions from the delegates the Chairperson will ask for a vote.

The FIDIC Board will move the approval of the revised Budget for 2023 and Budget 2024 (annex 4).

The projected subscription for 2024 assumes no change to the unit rate from 2023. Also, no change is proposed to the minimum subscription rate of CHF 1'900. Subscriptions for members will be calculated at the end of the year once updated statistical data on membership numbers has been received.

8. Election of New Member Associations (MAs)

The following applications for Member Association were received:

1. Engineering Association for Development and Environment-EADE – Iraq
2. Ethiopian Consulting Engineers and Architects Association (ECEAA) – Ethiopia
3. Innovative Engineering INGO - Armenia

These applications are now being considered by the Board. The General Assembly shall make a decision on the admission of new Member Association in accordance with Art. 9.7 of the Statutes following Board recommendation at the GAM.

9. Election of Associate Members (AMs)

The following application was received for Associate Member:

1. Mongolian National Construction Association NGO

These applications are under consideration by the Board. The General Assembly shall make a decision on the election of Associate Member in accordance with Art. 9.5 of the Statutes following board recommendation.

It should be noted that with the approval of this application, FIDIC will have two Associate Members in Mongolia.

10. Exclusion of Members

There is no motion for the exclusion of Member Associations this year 2023.

11. Recognition of Affiliate Members

The following applications for Affiliate Membership have been received:

1. Mahmoud Abelmoniem Khalil – Saudi Arabia
2. Sayantan Nath – India
3. Joshua Kenneth Tengdui – Papua New Guinea
4. Tahani Alenazi – Qatar
5. Derreck Omath - Seychelles

These applications are under consideration by the Board. The General Assembly will be requested to note the appointment of the above Affiliate Members in accordance with the FIDIC Statutes and By-Laws Article 9 (5) following board recommendation.

12. FIDIC Operations Update

The Chairperson will invite the Chief Executive Officer to present a summary of the year's activities.

13. Announcement of 2024 Conference venue, place of GAM and dates

The Chairperson will update the members on the strategic decision regarding the location for the FIDIC conference in 2024 and fix the date and place of the GAM 2024.

14. Recognition to Participants of FIDIC Certification Programmes

(a) Future Leaders Management Course

The completion of the programme for the FIDIC Future Leaders Management Course (FLMC) will be recognised. The Chairperson will update the members on the number of participants who successfully completed their programme with outstanding results.

(b) FIDIC Credentialing Certification Programmes

The Chairperson will update the members on the number of participants who successfully completed FCL Credentialing Certification Programmes.

15. Announcement of the Election of two Board members

Two tellers appointed by the President will be invited to announce the results of the online vote.

16. Recognition to outgoing President and members of the FIDIC Board

The Chairperson will recognise the outstanding service of outgoing FIDIC Board members.

The outgoing President will deliver his end of tenure speech.

17. Election of President and Vice-Presidents

In accordance with Article 11 (6 and 7) of the FIDIC Statutes the FIDIC Board will nominate a new President and two Vice-Presidents for election by the GAM.

18. Recognition to FIDIC Prangey, other awards and honors

Recipient of FIDIC Prangey Award will be announced by the FIDIC President and presented to the recipient at the FIDIC Global Infrastructure Conference 2023 Gala dinner ceremony.

Other awards or honors may be announced during the GAM.

19. Any other Business

If any other business arises, this will be addressed.

20. Closure

Note: Amendments to formal motions for the General Assembly Meeting may be requested and will be considered and communicated to the Member Associations and those intending or expecting to be present at the General Assembly Meeting as Delegates and Proxies in accordance with the FIDIC Statutes and By-Laws.

Motions

Agenda item 8 - Election of New Member Associations (MAs)

The following applications were received in accordance with article 4.1 of the FIDIC Statutes.

1. Engineering Association for Development and Environment-EADE – Iraq
2. Ethiopian Consulting Engineers and Architects Association (ECEAA) – Ethiopia
3. Innovative Engineering INGO - Armenia

These applications are under consideration by the Board. The General Assembly shall make a decision on the admission of new Member Associations in accordance with Art. 9.7 of the Statutes following Board recommendation at the GAM. In accordance with article 4.3 of the FIDIC Statutes, a resolution on the admission of a new Member Association shall be adopted only if two-thirds of the votes cast by Member Associations represented at the meeting of the General Assembly and entitled to vote are in favour of the resolution.

Membership applications received:

1. Engineering Association for Development and Environment-EADE – Iraq

FIDIC Membership: Member Association
Address: Al-Muhandiseen Qr., 24/234, Iraq
Website: www.eadeorg.com

Candidate main activities:

- Engineering consultancy, infrastructure implementation, environment, climate action and sustainability.
- Education program.
- Livelihoods program.
- Co-organizing two Climate change side events in COP27.
- Organizing exhibition for our organization activities in COP27.

2. Ethiopian Consulting Engineers and Architects Association (ECEAA) – Ethiopia

FIDIC Membership: Member Association
Address: Gurd Shola Athletics Federation Building, 4287 Addis Ababa, Ethiopia
Email: eceaa2016@gmail.com

Candidate main activities:

- Industry advocacy, trainings, workshops, participating as board member in various sectoral forums/org., participating in reviews of draft regulations, proclamations and policies pertaining to the industry.

3. Innovative Engineering INGO – Armenia

FIDIC Membership: Member Association
Address: Hr. Shahinyan 12/5, Yerevan, 0070, RA
Email: tatevik.asatryan@armroad.am

Candidate main activities:

The goals and objectives of the organization in the Engineering-Consultancy sector are:

- Write and publish professional research materials and manuals.
- Organize conferences, seminars, workshops.
- Provide consultation in the public and private sectors.
- Organize and conduct professional consultations for controversial cases.
- Organize and implement student and labor exchange programs.
- Provide assistance to young engineers in advancing in this field and finding a professional job.
- Participate in the events of the International Federation of Consulting Engineers (hereinafter FIDIC), where representatives of governments and the private sector from different countries participate and exchange views.
- Cooperate with organizations that make up the global FIDIC network, which will allow the use of one contractual language in multicultural and multilingual programs funded by development banks.
- Make Armenian FIDIC contracts and policies, create sub-disciplinary associations, standardize construction contracts in RA.

Documents submitted by the candidate in support to their application:**Agenda item 9 - Election of Associate Members (AMs)**

The following application for Associate Member was received:

1. Mongolian National Construction Association NGO - Mongolia

Membership application: Associate Member

Address: MN Tower, Floor 8, Suite 805, 806, 811 Chingeltei district, 5th khoroo 15141

Ulaanbaatar, Mongolia

Website: www.mnca.mn

In accordance with Art. 4.6 of the FIDIC Statutes, applications for Associate Membership shall be submitted through the FIDIC Secretariat to the Board. After approval and recommendation by the Board, such applications shall be adopted only if two-thirds of the votes cast by the Member Associations at a meeting of the General Assembly and entitled to vote are in favour of the resolution. The above application is under consideration by the Board. The General Assembly will be requested to make a decision on the election of Associate Member in accordance with Art. 9.5 of the Statutes following board recommendation.

Candidate main activities:

- Represents the rights and interests of its over 160 member construction largest companies of Mongolia,
- Performs the governmental operation on “Issuance of the construction permits” to the legal entities engaged in Construction assembling, blueprint design, installation, and maintenance of the lifting facilities and their parts, at a nationwide scale, in partnership with the Ministry of Construction and Urban Development (MCUD) of Mongolia, since 2018, for which it introduced the Online system in July 2021,
- Implements the EU-funded Project on Switch off air pollution (SOAP) since 2018,
- Developing the Job online platform system for construction sector MSMEs of Mongolia funded by GIZ and EU respectively,

- Awarded with “Good governance entrepreneur” by Mongolian National Chamber of Commerce & Industry in 2021,
- Participates the IFAWPCA’s Conventions and Mid-term Board meetings (as one of the member countries out of 19) since 2015,
- Participates in numerous international construction and sector-specific expos and conferences such as: CHINCA (9th International Infrastructure Investment and Construction Forum 2018), The Building show, Canada, World of concrete show, USA, Korea Build, Green build expo, USA, The NAHB expo, USA, Building fair and expo, Turkey, etc.,
- Jointly organizes of technical seminars on renewable energy, energy efficiency, and energy savings with German BFZ and BBW Bavarian state governmental organization, in enrolling Mongolian engineers, since 2018,
- Participates in numerous events and conferences conducted in Mongolia by Business Council of Mongolia, as Member organization.

Agenda Item 11 - Recognition of Affiliate Members

FIDIC received applications for Affiliate Membership from the persons and entities named below. In accordance with Article 4 (7) of the FIDIC Statutes, the candidates above have obtained the approval of the National Member Associations as applicable.

1. Mahmoud Abelmoniem Khalil – Saudi Arabia
2. Sayantan Nath – India
3. Joshua Kenneth Tengdui – Papua New Guinea
4. Tahani Alenazi – Qatar
5. Derreck Omath - Seychelles

These applications are under consideration by the Board. The General Assembly will be requested to note the appointment of the above Affiliate Members in accordance with the FIDIC Statutes and By-Laws Article 9 (5) following board recommendation.

Documents submitted by the candidates in support to the applications listed under agenda items 8, 9 and 11 are included in the link below:

<https://1drv.ms/f/s!Ar-EsXw8p7F1h-ISXVsqqPAEgHo3eQ?e=clv6J4>

Instructions

We take this opportunity to provide you with some instructions on the conduct of the GAM and voting.

We require you to please confirm your attendance and notify the Secretariat in writing the names of your delegates and/or proxies in accordance with the FIDIC Statutes and By-Laws. We require that you indicate in the form whether your appointed delegates or proxies will attend the GAM in person or online, and an authorised individual email address for each delegate or proxy. We require you to provide us with the email address of your authorised delegate or proxy to exercising voting rights.

To do so, you must complete and send the GAM delegates registration form received from the Secretariat (Annex 5).

Alternatively, if you wish to be represented by a Proxy or to direct your voting rights to a GAM Proxy Holder, we require you to complete and send the Proxy Form provided in Annex 5.

The GAM Delegate Registration Form **OR** the GAM Proxy Form ***shall be signed*** by an authorised representative of the MA and returned to the FIDIC Secretariat **no later than 3 September 2023** in one of the following ways:

By email:

sent as a scanned document by email at fidicgam2023@fidic.org

or

By mail, courier or delivered by hand (against receipt) at:

FIDIC - Fédération Internationale des Ingénieurs Conseil
World Trade Center II, Geneva Airport, PO Box 311, 29 Route de Pré-Bois, CH-1215
Geneva 15, Switzerland

Please make sure the form is received by FIDIC Secretariat no later than 3 September 2023.

In accordance with Article 8.12 of the Statutes, the FIDIC President and Chairperson of the General Assembly Meeting hereby appoints **James Mwangi**, the FIDIC Board member, as GAM Proxy Holder.

Your duly appointed delegates and/or proxies:

- **who are attending the meeting in person** are requested to be present at the GAM venue at **16:00 SGT at the following address:**

Canning Room
Raffles City Convention Centre
2 Stamford Rd,
Singapore,
178882

- **who are attending the meeting online** will receive a Zoom invitation from the Secretariat at least **3 days prior** to the date of the GAM to join the meeting online. Please make sure that the delegates and Proxies who are attending online have registered and checked their email when the time approaches and will have adequate access to the internet during the GAM.

Please make sure that on the day of the GAM, 10 September 2023, delegates and proxies attending online will join the Zoom link at **16:00 SGT** to register their presence at the GAM;

The meeting will start at 16:30 SGT on Sunday, 10 September 2023.

The FIDIC Secretariat members, the FIDIC Board members and the FIDIC President will be in Singapore to welcome you all either in person or online.

General Resolutions

On all general resolutions, the delegates will be invited to vote using the online platform. The delegates will have to follow the instructions received by email for that purpose. Instructions for voting and voting link will be provided to the authorised email address indicated in the delegate appointment form (Annex 5). For voting instructions, see Annex 6. A separate PDF will also be provided.

The delegates will be required to follow voting procedures during the GAM.

To ensure that the GAM is effective and efficient as possible, Member Associations are asked, wherever practical to submit any questions they may have regarding the papers issued for the GAM, in advance of the GAM to the following email address .

We look forward to seeing you at the General Assembly meeting.

GAM Papers

Annex 1: Minutes of the General Assembly Meeting 2022 - Agenda Item 3.

Annex 2: Annual Report to be provided prior to the GAM by email – Agenda Item 4.

Annex 3: Agenda Item 5.

- (a) Auditor's Financial Report 2022
- (b) Audit Report FIDIC Credentialing 2022.
- (c) Audit Report FCS 2022 – English.
- (d) Consolidated accounts FIDIC FCL FCS 2022.

Annex 4: – Agenda Item 7.

Revised Budget 2023 and Budget 2024- will be provided before the GAM.

Annex 5: - Instructions

- 5.1. GAM Delegates Registration Form and Proxy Form.
- 5.2. Member votes 2023.

Annex 6: How to vote guide.

Annex 6 - How to vote guide

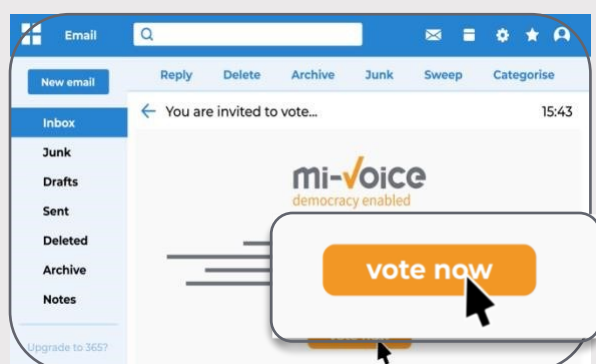
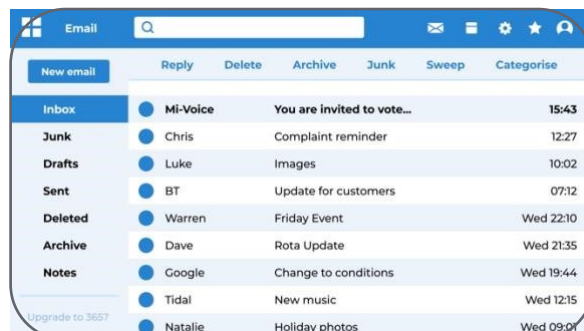
General Annual Meeting

Your step-by-step guide
on how to vote.



Locate the email containing your voting information. This will come from elections@mi-voice.com.

If you are unable to find your voting details, you can contact support@mi-voice.com for assistance.



Click the vote now button located within your email.

You can also visit www.mi-vote.com/secure/fidic and enter your Unique Voter Code.

Read the instructions at the top of the page for more information about the Annual General Meeting and how your vote should be cast for each resolution.

Mi-Voice AGM Voting Site

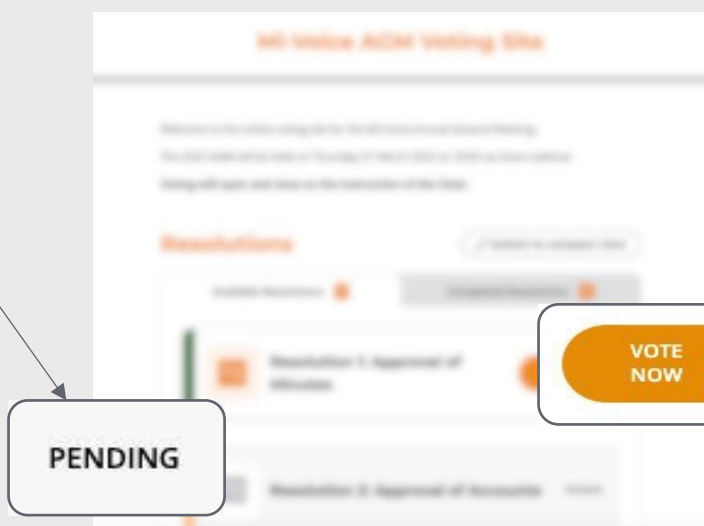
Welcome to the Mi-Voice Annual General Meeting (AGM) 2023 voting site.

The Annual General Meeting of Mi-Voice will take place on Tuesday, 13 June 2023 at 11:30am via Zoom.

When voting is opened on each resolution please click the 'Vote Now' button and select how you wish to vote. Please confirm your selections by using the 'Next Step' button at the bottom of the page, before clicking the 'Cast My Vote' button on the following page.

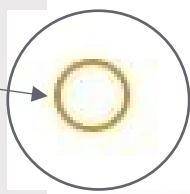
Voting will open and close on the instruction of the Chair.

Resolutions will show as **PENDING** until they are to be voted on.



When the Chair calls for voting to open on an item, a '**VOTE NOW**' button will become available. Click the '**Refresh**' button at the bottom of the screen if it does not appear.

Click on the circle next to your chosen option.



Resolution 1: Approval of Minutes

☐ Agree ☐ Disagree

Next step

Then click the 'Next step' button to proceed to the next screen.

Confirmation

Before the system can record your vote, you must confirm that you are the person who is registered to vote at the address you have entered. This is done by clicking on the 'Cast My Vote Now' button. Once you have clicked this button, you will be taken to the 'Cast My Vote Now' screen. You will then be able to review your choice and cast your vote.

Previous step

Cast My Vote Now

You will now be able to review your choice and cast your vote. If you would like to change your vote click the 'Previous step' button.

If you are happy with the selection you have made just click the 'Cast my vote now' button.

Available Resolutions

2

The remaining resolutions will be found in the 'Available Resolutions' tab. When the next vote becomes available click 'VOTE NOW'. You may need to click 'Refresh' if this does not appear straight away.

Approval of

YOUR VOTE HAS BEEN
RECORDED

Refresh

Once your vote has been cast on a resolution, the resolution will appear in the 'Completed Resolutions' tab saying 'YOUR VOTE HAS BEEN RECORDED'.



All Done

Thank you for voting. Your vote has been cast.

You don't need to do anything more.
You may now close the browser.

Voting complete!

When you have voted on all resolutions you will no longer be able to access the voting site.

You may now close your browser.

SUPPORT



support@mi-voice.com



02380 763 987

mi-voice
democracy enabled



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Disclaimer

This document was produced by FIDIC and is provided for the purpose of the General Assembly Meeting and its decisions.

The contents of this document and its appendices are internal in nature and should not be circulated outside of approved individuals. Whilst we undertake every effort to ensure that the information within this document is complete and up to date, there may be circumstances where last minute amendments are necessary. Where such amendments take place, these will be notified to MAs.

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