



منتدى الأعمال الهندسي  
A/E Business Council



# Programme

## MODULE 0: PROFESSIONAL SERVICE AGREEMENT

### Scope:

Providing essential know-how for preparing agreements for professional services based upon the FIDIC Client-Consultant Model Services Agreement.

There is an essential need is to standardize the knowledge of consulting engineering business practices across national boundaries, and to have those who understand and use these standard practices recognized. This practical training course or seminar details how agreements for professional services should be handled, using FIDIC's standard agreements as the basis.

### Course outline

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| <b>1. Procurement</b>  |
| <b>2. Introduction</b> <ul style="list-style-type: none"><li>• Professional services</li><li>• Definition of Scope of services</li></ul>   |
| <b>3. White Book Overview</b> <ul style="list-style-type: none"><li>• Purposes and Applicability</li><li>• Principles</li><li>• Features</li><li>• General Conditions</li><li>• General Provisions</li><li>• The Client</li><li>• The Consultant</li><li>• Commencement, Completion, Alteration and Termination</li><li>• Completion</li><li>• Payment</li><li>• Liability</li><li>• Insurance</li><li>• Disputes and Arbitration</li><li>• Particular Conditions</li><li>• References from Clauses in the General Conditions</li><li>• Additional Clauses</li><li>• Appendices</li><li>• Normal and Special Services.</li></ul> |



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|  | <ul style="list-style-type: none"><li>• Listing other personnel, equipment, facilities and services which the Client provides.</li><li>• Remuneration and Payment.</li><li>• Time Schedule for Services</li></ul> |
|  | <b>4. Design Services</b>   |
|  | <b>5. Tender Preparation</b>  |
|  | <b>6. Contract Administration</b>   |
|  | <b>7. Determination and Certification of Claims</b>   |
|  | <b>8. White Book Management</b>   |



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